



MANDATORY CAST, CREW & PARENT MEETING Welcome to the 2024-2025 Season September 25, 2024 7 p.m. Library

The meeting will cover:

* Rehearsal Information *Remind App

* School requirements for eligibility
* Introduction of the STG board members
* Committee sign-ups
* Parent responsibilities
*Fund Raising

The Stissing Theatre Guild productions are self-sustaining. The school district pays only for the Director for the play. **We need your help with fund raising!**

Parent/Guardian/Family Requirements: WE CAN'T DO THIS WITHOUT YOU!

All parent(s)/guardian(s) of cast/crew members must:

- 1. Sign up and participate in ONE or more of our Committees.
- 2. Provide a baked good or candy for the concession stand for one of the three performances.
- 3. Provide an assigned food or beverage for either the tech dinner (the week before the show) or the cast party (following the Sunday performance). You will be notified as to which dinner you are assigned.
- 4. Help sell Raffle tickets.



Opportunities to Help

Box Office – Willing to learn and be comfortable using a computer program for ticket sales, able to answer & respond to phone messages. Available to sell tickets in the box office on performance nights and occasional rehearsal nights.

Cast & Crew Party – Help decorate, set-up, serve food and clean up at the cast party after the last show on Sunday. (Set up is usually Saturday)

Costumes – Must be willing to sew, mend or find costumes for the performers. Starts when rehearsals start and mending may continue through the performances. Hair and Make-up - hairdressers and makeup helpers for dress rehearsals during tech week and before all performances.

Flower Sales – Sell flowers in the lobby one hour prior to performances and during intermission.

Fund Raising – Sell raffle tickets at games & other events and places. Sell various items (including raffle tickets) in the lobby prior to performances and during intermission

Lobby Decorating - Decorate the lobby the week before the show

Lobby Refreshments – Work in lobby ½ hour prior to performances and during intermission selling donated refreshments

Program Ads – help to stuff envelopes and possible follow up visits to advertisers to sell ads for the program.

Prop Procurement – Find (borrow) props for the show; return borrowed props if needed.

Publicity – Distribute flyers and handouts, put up posters in the community to advertise the show.

Set Building – Build the sets for the show. Usually done in the evening 5-9

Set Painting – Paint the set after it is built, usually starts in November, done in the evenings after rehearsal

Tech Dinner – Help to set up, serve food and clean-up for a dinner during Tech Week

Contact List

If your child will be <u>unexpectedly</u> either absent from rehearsal, late to rehearsal or needs to leave early email Mr. Greg Locker at <u>g.locker@ppcsd.org</u>. Students can use Google classroom.

Jennifer Davis: Call or text (845) 891-3601 or email <u>microjenn79@optonline.net</u> with questions about the Tech dinner.

Laurie Fouts: Text or call 845 489-8752 or email <u>Ifouts70@gmail.com</u> Contact Laurie about the refreshment table at the performances.

Jen Blackburn: 845 901-3946 or <u>stgprogramads@gmail.com</u> Contact Jen about Parent Ads and Program ads.

Maureen Blackburn: 518-441-6589 or <u>Momurray14@hotmail.com</u> Contact Maureen about lobby decorations and raffles.

Tracey Sikula: Call or text 845 853-3994 or email <u>tralynsta@yahoo.com</u> Contact Tracey with box office questions. Tracey builds and maintains the STG Newsletter as well as the Cast/Crew email list for each production.

Esther Evans: Email <u>epsle@optonline.net</u> or call or text 845 797-4630. Contact Esther with any and all costume questions, and hair/makeup questions. Also questions and/or suggestions and/or follow up about business program ads and questions about photos available.

Julie Zengen: Call or text 914 714-3925. Contact Julie with costume questions

Keeia Hicks: Text preferred 718 916-7441 Text Keeia with costume questions and Cast Party questions

Carl Baden: 914 388-5178 Call Carl about set construction.

Amy Baden: Email <u>abenack@yahoo.com</u> or 914 388-5179. Email or text Amy about props. Amy maintains the STG Facebook pages (private and public), Instagram and Twitter

Erin Essery: Email eessery613@gmail.com or call or text 845 797-3673 about set painting.

Shannon Rego: Cast Party assistance

Joan Taylor: <u>joanctaylor@yahoo.com</u>. Or call 518 329-1535. Contact Joan with any questions about tee shirt money and photo money. Also contact Joan if you are not sure who to ask; she can direct you or answer the question

Please hand this form and money in at the Parent Meeting

or

put in drop box on the box office door in a *sealed envelope*

Cast/Crew Member Name: _____

Script Deposit

Each student must provide a separate check or cash for \$25 to receive a script. The deposit is required before a script will be given to a student. The check or cash will be returned when the script is returned without any writing, in good condition. All scripts must be sent back to the royalty house immediately after the performance, otherwise STG is charged for them.

Dues & T-Shirt No charge for Cast & Crew in 2024 -2025	Indicate size YOUTH XS(2-4), S(6-8), M(10-12), L(14-16) ADULT Small, Medium, Large, X-Large		
OPTIONAL Additional T-Shirt	Indicate size and number YOUTH XS(2-4), S(6-8), M(10-12), L(14-16) ADULT Small, Medium, Large, X-Large	\$20 each	
OPTIONAL Cast Photo	digital download	\$7	

TOTAL \$_____

Cash or check is accepted. Please make check out to Stissing Theatre Guild.

THANK YOU FOR YOUR SUPPORT!

Stissing Theatre Guild

c/o Stissing Mountain Junior/Senior High School 2829 Church Street Pine Plains, NY 12567

Dear Parents:

The Stissing Theatre Guild is proud to announce this year's productions of:

Noises Off

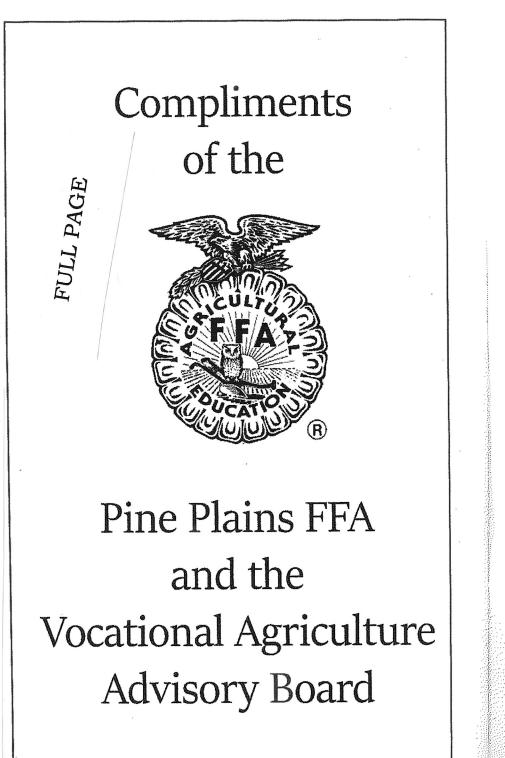
By Michael Frayn Director: Gregory Locker Technical Director: Gerard Lisella December 6, 7, 8 2024

Something Rotten!

Book by Karey Kirkpatrick & John O'Farrell Music and Lyrics by Karey Kirkpatrick & Wayne Kirkpatrick **Director: Kevin Barnes Choreographer: Ashley Burren Musical Director: Alec Sisco Technical Director: Gerard Lisella March 7, 8, 9 2025**

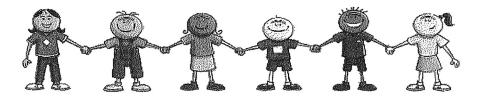
All productions are funded through program ads, ticket sales, raffles and donations-and the help of all the parents and volunteers. Please support the show by joining the **Parent's Page** with a donation or by placing an ad. We thank you in advance for your support!

Parent's Page Booster Listing	Fall \$ 5 to \$14	Spring \$ 5 to \$14 \$ 15 to \$39	Fall & Spring Combo \$ 7 to \$21 \$ 22 to \$50		
Patron Listing Producer Listing Ad	\$ 40 and above	\$ 40 and above Fall & Spring	\$ 60 and above		
Quarter Page Half Page (4.75 x 3.75)	\$ 50 \$ 50 \$ 75 \$ 75	\$75 \$110			
Full Page (4.75 x 7.5)		\$ 175 1 Free ti			
Note: For disc	ounted Combo Ad pr	ice both ads must be	identical		
Name:	Phone:				
Ad Size	Email:				
Program Option (circle one): Fall	Spring	Fall & Spring Combo			
Please email a PDF file of your ad to number and email address. Make al			-		
form in a <i>sealed envelope</i> in the dro		-			
you are not able to email a PDF, plea					
	Stissing Theat				
c/o Stissing Mountain Junior/Senior High School					
	2829 Church				
	Pine Plains, N		wetten ve leter then		
To ensure that you meet th	• • •	•			
November 8, 2024 for the Fall and the Fall & Spring Combo Thank you!					



Pine Plains Elementary PTA

Er insElementaryPTA@yahoo.com ook: Pine Plains Elementary PTA ces and upcoming events, please Like us on Facebook!



We are so proud of all your hard work, Madison! Congratulations to the Cast + Crew of The Addams Family

Love, Your Family

Victor T. Mitchell Victor T. Mitchell Victor OF DRAMATICS for MOUR SMITH PLAYERS and ISSING MOUNTAIN PLAYERS FOREIGN LANGUAGE TEACHER Former F. EIGN LANGUAGE DEPARTMENT CHAIR Pine Plains Central School District